

Extra Curricular Report

Date:

To whom it may concern:

Please be advised that the following student _____ is currently registered as an on-line student with EBUS Academy. As his/her on-line teacher I am responsible for issuing a report card to show student progress each term. On behalf of the teaching parent and me, we would appreciate some feedback on this student's progress and abilities shown in your classes, activities or sport.

Description of course or activity:

Brief description of student progress: (i.e. work habits, attendance, accomplishments, ability, etc.)

In your opinion, as the instructor/coach of this course or activity, and based on your criteria for the course or activity, what level of performance has this student exhibited? (Please circle one)

- demonstrates excellent or outstanding performance in relation to expected course/activity outcomes
- demonstrates very good performance in relation to expected course /activity outcomes
- demonstrates good performance in relation to expected course/activity outcomes
- demonstrates satisfactory performance in relation to expected course/activity outcomes
- demonstrates minimal performance in relation to expected course/activity outcomes.

I thank you in advance for your cooperation and time required in completing this feedback form. Please don't hesitate to contact me.

Sincerely,

Geneva Standbridge
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